# MANOR WOODS ELEMENTARY SCHOOL 11575 Frederick Road, Ellicott City, MD 21042

### WEEK OF NOVEMBER 3, 2014

# CALENDAR

November 3 November 4 November 10 November 14	Schools Closed – Professional Learning/Work Day Schools Closed – Election Day PTA meeting 5 <sup>th</sup> Grade Colonial Day
November 14	FluMist Day (consent forms must be returned by Friday, Nov. 7 <sup>th</sup> )
November 17 – 21	American Education Week 17 <sup>th</sup> Focus Day (K/3 <sup>rd</sup> ) 18 <sup>th</sup> Focus Day (1 <sup>st</sup> /4 <sup>th</sup> ) 19 <sup>th</sup> Focus Day (2 <sup>nd</sup> ) 20 <sup>th</sup> Focus Day (5 <sup>th</sup> )
November 21	PickATime closes at 12:00 p.m. PTA Variety Show (7:00 P.M.)
November 24	Schools close 3 hrs early (parent teacher conferences) Jump Rope for Heart (after school, grades 2 – 5) Turkey Trot
November 25	Schools close 3 hrs early (parent teacher conferences) Jump Rope for Heart (rain date) Turkey Trot (rain date)
November 26	Schools Closed (parent teacher conferences)
November 27	Schools closed (Thanksgiving Break)
November 28	Schools closed (Thanksgiving Break)

# SCHOOL NEWS

**PICK A TIME CONFERENCES:** PickATime will open to schedule Language Arts conferences on Monday, November 10, 2014 at 7:00 a.m. In addition to Language Arts conferences PickATime will open on Monday, November 17, 2014 to schedule Math conferences. To schedule an appointment with a Related Arts teacher please contact the Related Arts teacher directly, preferably by email. PickATime will close for on-line scheduling for all classes on Friday, November 21, 2014, at 12:00 noon. Please be aware you will need your child's ID# and birthdate in order to schedule conferences. ID#s are located on the progress report or report card. The ID#s can't be given over the phone. As always, please contact the school office (410-313-7165) if you have any questions.

**NOTE FROM THE NURSE:** As we enter into flu season, this is a reminder that good hand washing and covering sneezes and coughs with tissues and sleeves are essential steps to preventing the spread of "germs." Also, remember that despite concerns about school attendance, your children's health (and the health of other children) is most important of all. For this reason, we ask you to please:

- <u>Call the school nurse to let us know if your child is absent with a contagious illness such as strep throat, or the flu etc.</u> Please provide any documentation from your physician about diagnosis and release to return to school. (Ear and sinus infections, while often a reason for keeping a child home, are usually not contagious.)
- <u>Keep your child home if he/she has a fever of over 100.0.</u> A fever indicates that your child has an infection that could be passed to other students. If you give your child Motrin or Tylenol, the fever will, of course, disappear but he/she will still be contagious to others. <u>Children must be fever-free for 24 hours (without medication) before returning to school!</u>
- Have your children was their hands properly after using the restrooms and prior to eating.
- If the doctor prescribes medication for your child, please make sure he/she takes it as directed-which means the right amount at the right time and without missing doses.

Thank you very much for helping keep all our students healthy!

2013-14 MANOR WOODS YEARBOOKS FOR SALE: Did you miss out on buying your yearbook at the end of last year? We have extra copies for sale in the front office. Cost is \$20 cash or check payable to Manor Woods Elementary School.

**PREVENT LOST ITEMS:** Please label ALL of your child's belongings – backpack, lunch boxes, coats....**EVERYTHING!!** If your child does misplace an item, please check the Lost and Found, located just inside the front doors of the school.

**STUDENTS' LUNCH ACCOUNTS**: If you are sending money with your child to put on his/her lunch account, please put the money in a sealed envelope with the following information: Child's name, grade, teacher, "Lunch Account Money", and the amount. This will help ensure that the money is placed into their account.

**LOBBYGUARD**: Our new security sign-in computer system is now activated. All visitors must bring a valid drivers' license to visit or volunteer in the school.

**SCHOOL ARRIVAL PROCEDURE:** The official start time for our school day is 8:45 a.m. We will only provide supervision of students before school from 8:30 – 8:45 a.m. Because of supervision and security reasons, students and parents may not enter the building before 8:30 a.m. to wait in the lobby.

**LATE ARRIVALS:** When a child arrives late to school – **after the 8:45 a.m. bell has chimed** – a parent <u>MUST</u> accompany the child to the front office and sign him/her in on the Late Arrival Book. The digital clock in the front office determines the time, which is set according to Coordinated Universal Time.

**<u>CHANGE IN PICK-UP</u>**: Students often have after-school plans (sports, etc) that require a change in pick-up at dismissal time. A note should be sent to your child's teacher EVERY DAY that there is an alternate dismissal process. (This does not apply to PTA after school classes. You may send one note listing all classes for PTA.)

**<u>PARKING</u>**: Please **do not park** and leave your car unattended **at the red curb** – **THIS IS A FIRE LANE AND IS ILLEGAL**. Cars parked there may be ticketed. Also, unless you have a permit, **do not park in any handicap space**. We do have families with permits who must park in these spots; please be considerate of their needs.

**BUS ASSIGNMENTS:** Students must ride their assigned bus. Any bus change due to extenuating circumstances must be approved by Assistant Principal Nancy Richardson. Bus changes will be approved for <u>emergency situations only</u>.

#### <u>PTA</u>

**REFLECTIONS ART COMPETITION:** This year's theme is "The world would be a better place If..." Choose from Dance Choreography, Film Production, Literature, Musical Composition, Photography, & Visual Arts. Works of art <u>AND</u> entry forms due to your child's paraeducator: **Friday, Nov. 7, 2014.** Digital copies of music, film, & dance choreography may be emailed to: alexandracratin@gmail.com. Submission guidelines, rules, & entry forms can be found on our website: http://mwespta.org/activities. If you cannot print the entry form from home, please ask the front office for a copy. Contact Alexandra Cratin with questions: 443-996-4247

**VARIETY SHOW:** The PTA Variety Show is on November 21<sup>st</sup>.

**DIRECTORY:** The information is in. We're going to print the Directory and launch the *DirectorySpot* app! PTA Members: stay tuned for information this coming week about how to download and access the information!

**MEMBERSHIP:** YES, you **CAN** still become a MWES PTA Member! It's only \$11 for Individual and \$20 for Family. Visit our website at www.MWESPTA.org and look for Membership under the General Info tab. You will still be included (if you wish) in the *DirectorySpot* digital directory app.

#### **COMMUNITY NEWS**

The following events are neither sponsored nor endorsed by the Howard County Public School System.

**CHANGE IN DATE - COFFEE & CONVERSATION:** The Board of Education of Howard County regularly holds Coffee & Conversation sessions at schools throughout the county. These meetings provide citizens with an opportunity to share a cup of coffee and chat informally with Board members. The meetings are held in various regions of the county but interested persons from throughout the county are invited to attend any or all of the meetings. The next Coffee & Conversation with the Board of Education will be held: Saturday, November 15, 2014, 9:30 a.m. to 11:00 a.m. Clemens Crossing Elementary School Media Center, 10320 Quarterstaff Road in Columbia.

**BROWNIE TROOP 5916:** Third grade Brownie Troop 5916 will be out in our community selling Girl Scout cookies at the following locations. Please come out and support us. We would love to sell you some Girl Scout Cookies while we practice some of the skills we have learned. Thank you for supporting Girl Scouts! Nov. 2nd, 3-6pm at the Enchanted Forest Safeway Nov. 4th, 7-11am at the Manor Woods ES Polling Nov. 8th, all day at Ace Hardware Nov. 9th, 12-3pm at the Enchanted Forest Safeway Nov. 15th, 11:30-3pm at the Double T Diner Nov. 16th, 3-6pm at the Enchanted Forest Safeway Nov. 22nd, 11:30-3pm at the Double T

**<u>FINE ARTS NIGHT</u>**: The Howard County Public School Fine Arts Advisory Council is sponsoring the Middle School Fine Arts Night, an evening for elementary and middle school parents and students, interested in pursuing Dance, Music, Theater, or the Visual Arts in High School. The date is November 11<sup>th</sup> at Wilde Lake High School from 7:00 p.m. – 8:30 p.m.

<u>CENTENNIAL 5K RUN:</u> Come join us for the 4<sup>th</sup> annual Centennial Boosters 5K Fun Run/Walk and 1K Kids Costume Run on Sunday, November 2nd at 9 am at Centennial High School. All proceeds will benefit the Centennial Boosters which funds CHS team sports, clubs and student organizations. The 5K trail run will be on Centennial's Cross Country course and the Kid's 1K costume run will take place on the track. Fun for the whole family- snacks, music, raffles and mascot race!! Long-sleeved t-shirts for all pre-registered 5K participants, plus medals and gift cards for top age-group finishers. Download a registration form or use Paypal to register at: http://www.centennialboostersonline.com/

**THE GLENELG UNITED METHODIST CHURCH (GUMC) FOOD PANTRY:** The Glenelg United Methodist Church is open every third Saturday of the Month 9 – 11 a.m. to serve those in need of grocery assistance, GUMC is located at 13900 Burntwoods Road, Glenelg. Call 410-489-7260 or email glenelgumcpantry@gmail.com. Anyone that is interested in making a donation, we are accepting cash donations. Contact us by phone or email.