

MWES News - Week of 3-1-2021

Important Dates

March 1 - Group E Students Return to Building

March 8-12 - Kindergarten Registration Week

March 15 - K-2 Hybrid Students Return to Building

March 29 - 3-5 Hybrid Students Return to Building

Absence Email Reminder

Dear Manor Woods Parents,

Please do not send your child's absent note through Canvas. All absent notes must be emailed to MWESabsence@hcpss.org and **include student name, date of the absence and the reason for the absence.** If this information is not included, the note will not be accepted. This email goes directly to our Attendance Secretary. You may cc: your child's teacher in the same email.

Thank you in advance for adhering to our absence reporting procedures.

A Note From Our Administrators

Dear Parents,

Medication Drop-Off for Our Students Returning Hybrid

If your child is returning for hybrid instruction and requires medication during the school day, please read the [Medication Procedure Information](#) and have your child's physician/prescriber complete the [Medication Form/Physician's Order](#) and/or the [EpiPen order form](#). Please remember that a parent signature is also required on these order

forms. The medication and EpiPen order forms can also be found on the HCPSS Forms website: <https://www.hcpss.org/about-us/forms/>

Medication drop-off will be different this year. It will be by appointment only. You will need to either call the health room at 410-313-7165 or email health room staff at laura_ruiz@hcpss.org or lynette_winde@hcpss.org. The times for appointments will be DAILY between 9:15am to 10:00am and 2:30pm to 3:30pm

Upon arrival at MWES, please call the health room at 410-313-7165 and a health room staff member will meet you at the double doors. Masks are required and social distancing measures will be adhered to while in the area past the double doors.

Parents/guardians will need to bring the signed order forms along with the prescribed medication in the original container that has the attached pharmacy label. Any over-the-counter medication(s) must be unopened and labeled with child's name. Please place all signed forms (it is very important for parents/guardians to sign the order forms), written authorizations, and labeled medications in a Ziploc bag labeled with child's name.

If you have any questions or problems or arrange an appointment for dropping off medication, please email Mrs. Laura Ruiz, school nurse, laura_ruiz@hcpss.org or Lynnette Winde, Health Assistant, lynette_winde@hcpss.org. Health Room phone number is 410-313-7165. Thank you.

Sincerely,

Mrs. DeBord and Mrs. Zinn

News From Technology

Ensuring Students Can Log In

For students returning to in-person instruction, especially those in primary grades, we ask that you work with your child to learn their [login \(Links to an external site.\)](#) and password. This will ensure a smooth transition from virtual to hybrid. Have your child prepare for logging in with this [practice sheet \(Links to an external site.\)](#). For privacy purposes, please

do not attach login credentials to a student device. We suggest filling out this [Student Tip Sheet \(Links to an external site.\)](#), which students may bring to school.

New Information

Updated Attendance Procedure

Effective March 1, a student who attends class in person or synchronously Monday, Tuesday, Thursday and Friday will be marked present. A student will be marked absent if they do not attend instruction in person or virtually. [Additional information](#), including attendance procedures that apply on Wednesdays, is provided online.

Update to Student Meal Service

Effective March 1, meals will be available for pickup from 7:45-8:45 a.m. at elementary school locations and 9-10 a.m. at middle and high school locations on specified days. There will be no pickups on Tuesdays and Fridays. Students and parents/guardians will continue to have the option to receive meals at their child's school or at any designated meal distribution site. [Additional details about changes to meal service](#) are available online. ****Please note that MWES will be using the cafeteria door that faces the bus loop for meal pick-ups beginning March 1st.****

Pantry On The Go

Please see the attached flyers in [English](#) & [Spanish](#) for the Pantry on the Go event being held on 2/26/2021 and 3/19/2021 at the Glen Mar Church in partnership with The Maryland Food Bank.

Kindergarten Registration Week

Online Registration for students entering Kindergarten in Fall 2021 starts on Monday, March 8th and runs through Friday, March 12th. **There will be no in-person registration appointments at this time.**

Kindergarten is mandatory in Maryland, so if your child turns 5 by September 1, 2021, you must register your child for the 2021-22 school year. Parents or guardians are to register students at the school serving the address where the child's parent or guardian resides. Information on neighborhood schools can be found through School Locator <https://hcpss-gis.maps.arcgis.com/apps/webappviewer/index.html?id=b1d3153921514f92090217> on the [school system web site](#) or by calling the Public Information Office at 410-313-6682.

Step 1: Register Online Here: https://sisparents.hcpss.org/PXP2_OEN_Login.aspx

Step 2: Complete registration online by providing the documents listed below. ***The registration process is easier if you upload them during online registration. Otherwise, you will be asked to submit them via email as pdfs. I-phone users can scan documents through your notes app. (Images must be clear.)***

The following documents are needed for registration:

- Child's evidence of birth (ie: birth certificate, baptismal certificate)
- An authorized record of immunizations
- Proof of residency in the form of a signed lease or deed including signature pages
- Current utility bill
- Photo ID of parent/guardian
- Proof of custody (if applicable)

Learning Together Program – Prekindergarten

The Waverly Elementary School Regional Early Childhood Center (RECC) prekindergarten programs are making preparations for classes for the upcoming 2021-22 school year. These classes include children with and without disabilities. The program's focus is helping all children develop communication, literacy, math, problem solving, motor, and social skills. Parents of children who will be 3 by September 1st or are already 4 may learn more

about the program by reviewing the [Learning Together Program \(LTP\) Flyer \(English\)](#). Applications will be accepted starting February 22, 2021 and priority will be given to applications received by April 1st.

- [Learning Together Program \(LTP\) Flyer](#) (Chinese)
- [Learning Together Program \(LTP\) Flyer](#) (Korean)
- [Learning Together Program \(LTP\) Flyer](#) (Spanish)

If you need assistance to complete the application, please contact Early Intervention Services at earlyinterventionservcies@hcpss.org or at 410-313-7017.

HCPSS is committed to providing instruction based on the statewide Early Learning Standards which are in alignment with Kindergarten Readiness. The fees listed in the application will be collected monthly regardless of the learning model determined by HCPSS throughout the upcoming school year (virtual, hybrid, or in person). If you have any additional questions , please contact Theresa Kinne at Theresa_kinne@hcpss.org or Andrea Whitehead at andrea_whitehead@hcpss.org.

News From Our Art Department

Kindness Rocks!

For the month of March, as we transition to hybrid learning, we'd like you to spread JOY and KINDNESS! Students and staff are invited to paint a rock to share a little joy with Manor Woods Elementary School!

Directions:

1. Find a palm-sized rock (light colors work best)

2. Wash it off and let it dry overnight
3. Decorate your rock with Sharpie markers or acrylic paint (watercolors will wash off in the rain unless coated with a clear acrylic)
4. Bring it to MWES and place it in the flagpole bed in front of our school

We can't wait to see this temporary installation!

Art Supplies

As we transition to hybrid learning, we ask that all in-person students always bring their art supplies on art days. These supplies include: glue, scissors and drawing supplies (pencil, eraser, colored pencils, markers and permanent marker). **Do not bring paint to school.**

Students will also need their chrome books.

Paper will be provided.

For Virtual Students: Replacement paper may be picked up from school. Just call the office.

~ Mrs. Hoskins, Mrs. Frankfurth, and Mrs. Hendershot

News From Ms. Heinlein, School Counselor

[HCPSS School Counseling Newsletter](#) Check out February's newsletter for resources about student wellbeing including mindfulness, coping skills and read aloud resources for children.

Important Reminders From Past Newsletters

[click here](#)

Employment Opportunities at MWES For THIS School Year

Are you interested in working at MANOR WOODS ES? We are currently hiring for multiple positions!

Please use this link to apply <https://www.hcpss.org/employment/>

Lunch/recess monitor position - These individuals supervise students at lunch and/or recess, under the supervision of MWES staff.

This position would begin on March 1st for Mondays, Tuesdays, Thursdays, and Fridays
The hours are 10:20am - 2:20pm **(Times May Vary Depending on Finalized Schedule)**
The pay rate is \$14.50/hour.

Classroom monitor position - If a teacher is unable to return to teaching in person due to health issues, a monitor would be hired to supervise the classroom of 6-7 students while the teacher continues teaching virtually.

This position would begin on March 1st
The hours would be 9:00am - 3:40pm (M,W,TH,F) and 9:00 - 12:00pm on
Wednesdays **(Times May Vary Depending on Finalized Schedule)**
The pay rate if \$14.50/hour.

These are temporary employment positions with no benefits except for ***Sick and Safe Leave***. The normal rate is \$11.75 but this will be **increased during this hybrid period to \$14.25 per hour for LRM's and Classroom Monitors.**

If interested please file an application at the Human Resources, <https://www.hcpss.org/employment/>

Close adult support to some of our special education students.

- For the special ed position, you would apply through an outside agency Social Service Consultants that staffs these positions in our schools.

- The position is for 6-hours each day. \$12 per hour
- We also frequently need subs for this role, as well.

If you are interested in any of these positions, please email jennifer_zinn@hcpss.org to schedule an interview.

Thank you!

After School Activities

Black Student Achievement Program and The Council of Elders Workshops

BSAP Workshops:

- March 6 6:30-8:00 p.m. – Re-Entry to School (more details to follow)
- March 20 6:30-8:00 p.m. - BCAP CCON Webinar – Virtually Expanding Your Horizons – Jumpstart (more details to follow)WC

TCOE Workshops:

[Please click here\(Links to an external site.\)](#) for detailed flyers:

- March 13 9-10:30 a.m. – TCOE Community Academy– Suicide Prevention & Substance Abuse
- March 20 9-10:30 a.m. -Family Financial Education Series

Community News

In response to community requests for resources, HCPSS' new [Community News and Programs](#) website makes it easy for families to find educational and recreational resources, events and after-school programs beyond the school day by non-profit organizations.”

Community organizations requesting their announcements be shared in school newsletters should visit community-programs.hcpss.org for more information. Questions should be directed to the Public Information Office at publicinfo@hcpss.org.