

# MWES News - Week of 2-22-2021

## Important Dates

**February 25-26** - 3-Hour Early Dismissal for Students (updated calendar)

**March 1** - Group E Students Return to Building

**March 8-12** - Kindergarten Registration Week

**March 15** - K-2 Hybrid Students Return to Building

**March 29** - 3-5 Hybrid Students Return to Building

## Absence Email Reminder

Dear Manor Woods Parents,

**Please do not send your child's absent note through Canvas.** All absent notes must be emailed to [MWESabsence@hcpss.org](mailto:MWESabsence@hcpss.org) and **include student name, date of the absence and the reason for the absence.** If this information is not included, the note will not be accepted. This email goes directly to our Attendance Secretary. You may cc: your child's teacher in the same email.

Thank you in advance for adhering to our absence reporting procedures.

## A Note From Our Administrators

Dear Parents,

## Please Review Your Child's Family File

It is imperative that each family double check that your child's Family File is updated and/or complete. **We must have updated emergency contact information for your child with in-person instruction beginning in the coming weeks. Without a completed Family File, students will not be able to attend in-person classes. To update your Family File, sign in to HCPSS Connect. On the left side navigation pane, choose **More Options/Family File**.** You will need to click through each of the pages, for each one of your children, and review all of the information in order to verify it is up to date. If you have any questions about your child's Family File or need assistance with completion, please contact the front office at 410-313-7165.

Sincerely,

Mrs. DeBord and Mrs. Zinn

## News From Ms. Heinlein, School Counselor

[HCPSS School Counseling Newsletter](#) Check out February's newsletter for resources about student wellbeing including mindfulness, coping skills and read aloud resources for children.

## New Information

### Please Review the HCPSS Chromebook Care Web Resource

<https://www.hcpss.org/devices/chromebook-care/>

## Google Play Update

The purpose of this message is to update you on the availability of digital tools on HCPSS Chromebooks. Recently an Opt-In letter was sent home requesting

parent/guardian consent in order for students to have access to the HCPSS authorized set of digital tools used for virtual instruction. **Please note that your student(s) will have access to these digital tools when the second semester starts through the Google Play Store icon on the Chromebook when logged in with an HCPSS account.**

[Click Here For More Information](#)

## Office of Diversity, Equity and Inclusion Logo Contest

[Click Here](#)

## Important Reminders From Past Newsletters

[click here](#)

## Employment Opportunities at MWES For THIS School Year

Are you interested in working at MANOR WOODS ES? We are currently hiring for multiple positions!

Please use this link to apply <https://www.hcpss.org/employment/>

**Lunch/recess monitor position** - These individuals supervise students at lunch and/or recess, under the supervision of MWES staff.

This position would begin on March 1st for Mondays, Tuesdays, Thursdays, and Fridays  
The hours are 10:20am - 2:20pm **(Times May Vary Depending on Finalized Schedule)**

The pay rate is \$14.50/hour.

**Classroom monitor position** - If a teacher is unable to return to teaching in person due to health issues, a monitor would be hired to supervise the classroom of 6-7 students while the teacher continues teaching virtually.

This position would begin on March 1st

The hours would be 9:00am - 3:40pm (M,W,TH,F) and 9:00 - 12:00pm on Wednesdays (**Times May Vary Depending on Finalized Schedule**)  
The pay rate is \$14.50/hour.

These are temporary employment positions with no benefits except for ***Sick and Safe Leave***. The normal rate is \$11.75 but this will be **increased during this hybrid period to \$14.25 per hour for LRM's and Classroom Monitors.**

If interested please file an application at the Human Resources, <https://www.hcpss.org/employment/>

### Close adult support to some of our special education students.

- For the special ed position, you would apply through an outside agency Social Service Consultants that staffs these positions in our schools.
- The position is for 6-hours each day. \$12 per hour
- We also frequently need subs for this role, as well.

If you are interested in any of these positions, please email [jennifer\\_zinn@hcpss.org](mailto:jennifer_zinn@hcpss.org) to schedule an interview.

Thank you!

## All School Start Times and Student Schedules to Change March 1

**Effective Monday, March 1**, all [school start times](#) will be adjusted to begin 20 minutes later than pre-COVID times. **Manor Woods new school hours are 9:05 am - 3:35 pm.** Each school will share the grade level and/or school schedule with general start and end times, and teachers will share the specific Google Meet synchronous instruction times. See a [sample elementary school schedule](#), comparing in-person and virtual instruction

## Board Approves 2021-2022 Academic Calendar

The next school year will begin on August 30, 2021, for students and on August 19,

2021, for school staff. Winter break will be December 23-31, 2021, with schools reopening on Monday, January 3, 2022. Spring Break will run from April 11-18, 2022. The last day of school is scheduled for June 14, 2022.

[Learn more](#)

## After School Activities

### Black Student Achievement Program and The Council of Elders Workshops

#### BSAP Workshops:

- February 17 6:30-8:00 p.m. – Virtually Expanding Your Horizons – HBCU Experience with Yard Talk 101 ([Please see flyer\(Links to an external site.\)](#))
- March 6 6:30-8:00 p.m. – Re-Entry to School (more details to follow)
- March 20 6:30-8:00 p.m. - BCAP CCON Webinar – Virtually Expanding Your Horizons – Jumpstart (more details to follow)WC

#### TCOE Workshops:

[Please click here\(Links to an external site.\)](#) for detailed flyers:

- February 20 9-10:30 a.m. - Family Financial Education Series
- March 13 9-10:30 a.m. – TCOE Community Academy– Suicide Prevention & Substance Abuse
- March 20 9-10:30 a.m. -Family Financial Education Series

## Community News

In response to community requests for resources, HCPSS' new [Community News and Programs](#) website makes it easy for families to find educational and recreational resources, events and after-school programs beyond the school day by non-profit organizations.”

Community organizations requesting their announcements be shared in school

newsletters should visit [community-programs.hcpss.org](https://community-programs.hcpss.org) for more information. Questions should be directed to the Public Information Office at [publicinfo@hcpss.org](mailto:publicinfo@hcpss.org).