

MWES Newsletter - 8/31/2020

Dear Manor Woods Families,

We would like to welcome back our returning families and extend a warm welcome to our families who are new to Manor Woods this school year, especially our redistricted students! We hope your family has had a healthy and safe summer. We also hope you can enjoy your last week before school begins with some fun family activities. Our Manor Woods staff had a great summer, and we are getting very excited to start the 2020-2021 school year. We hope your children are getting excited to connect with their teachers, friends, and other school staff.

As we begin the school year, we have many events planned this week to engage your children and introduce them to their teachers. Tomorrow, September 1st, families and students will be able to see who their homeroom teacher is for the 20-21 school year. We know this is always an exciting moment. Please be sure to make any/all updates to your Family File via <https://www.hcpss.org/connect/> in order for your student(s) to access their teacher assignment.

We hope that your student(s) will join us for our virtual Open House on Sept. 4 at 2pm. This Manor Woods tradition is an exciting event and gives the students the opportunity to see friends and say hello to their new and former teachers. Keep your eye out for an email Friday morning with Google Meet links for our Open House event!

As we move into the virtual school year, we will work to communicate with you as well as possible. This Monday edition of our newsletter has information that we believe will be helpful to you as you prepare for this week and the start of the school year. Beginning September 11th, our weekly emails will change to Fridays.

Our office will be open daily, beginning September 8th from 8am-4pm. Phones will be answered when you call into the building, but the building will be closed to families, mail carriers, UPS, etc. Some of our teachers, however, may choose to teach from their classrooms. We would strongly encourage you to reach out to your child's teacher via email with any instructional, scheduling, or child specific information.

As we move through the month of September, we also encourage you to use the family file to reach out to other families as your child meets new friends throughout their daily classes and set up some time individually, for children to talk or play. Building friendships virtually can be difficult but many families have contact information shared in their family file.

Please, as always, reach out to us if you have any questions or concerns as we enter our non-traditional year of teaching and learning. We are in this together to support one another. We are here for your student!

Important Upcoming Dates

BACK TO SCHOOL NIGHTS (parents only):

- **Kindergarten Back To School Night** - September 2nd 6pm-7pm
- **1st and 2nd grade Back To School Night** - September 2nd 7pm-8pm
- **3rd, 4th, 5th grade Back To School Night** - September 3rd 6pm-7pm

(Please note the time change for GT sessions)

- **GT session for interested K-2 students** - September 3rd 7:00-7:30pm
- **GT session for grades 3,4,5** - September 3rd 7:30-8pm
- Google Meet Links will be sent by your classroom teacher

INSTRUMENTAL MUSIC ORIENTATION (for parents):

September 4th 11:00 am - Google Meet links to be sent later this week.

KINDERGARTEN MEET AND GREETs (for students):

- **Kindergarten Meet and Greet** for students in **Mrs. Jacobson, Mrs. Mathews, and Mr. Packan's** classes - September 4th 12:30-1:00
- Kindergarten Meet and Greet for students in **Mrs. Croughn and Ms. Pittman's** classes - September 4th 1:00-1:30
- Google Meet links to be sent by your classroom teacher

NEW STUDENT ORIENTATION (parents and students):

Virtual New Student Orientation for students in Grades 1-5 (Redistricted SJLES had this orientation. No need to attend) - September 4th 1:30-2pm. Google Meet Links will be sent later this week.

Friday, September 4th, Manor Woods

Open House:

Grades 1-5

(K does not attend)

2:00-3:00pm

September 8: K-5

First day of Virtual Learning!

First day of School!!!!

Kindergarten Meet and Greet

We are beyond excited for the beginning of the school year! As we eagerly await the first day of school, we are planning a “Kindergarten Virtual Meet and Greet” so that the teachers, school administrators, and our Kindergarten friends can meet. More information will be sent to you directly from your Kindergarten teacher with codes and helpful details.

Pick up and Drop off - Materials distribution and collection

On September 2 and 3rd, families will come to Manor Woods to pick up learning materials, Chromebooks, and other supplies for virtual learning. We will resend the schedule and details for these days in a separate email today. The distribution and collection will take place outside of school in the bus loop following social distancing and other safety guidelines.

Families should plan to bring media (library) books, classroom library books, GT textbooks, and musical instruments that belong to Manor Woods at this time (as long as

the student is not playing the instrument at Manor Woods this school year) when they come to on one of these days. Please note the schedule for your day to attend.

Current # of Manor Woods Classes

Kindergarten: 5 classes

1st Grade: 5 classes

2nd grade: 6 classes

3rd grade: 4 classes

4th grade: 5 classes

5th grade: 5 classes

Introducing our Manor Wood staffing changes for the 2020-2021 School Year: Please click here to access our [staff roster](#).

Family File

Every year HCPSS parents must complete a Family File for each child. HCPSS utilizes Family File for parents/guardians to complete emergency information.

Parents/guardians must verify and/or update information for each child, and can do so by logging in to [HCPSS Connect](#) and selecting the Family File tab on the left and then clicking on Family File.

Once logged in, you will be asked to update or provide the following information:

- Student Information
- Parent/Guardian Contact
- Emergency Contacts
- Medical Information
- Arrival/Dismissal Procedures
- Photo Approval
- Data Confidentiality
- PTA/PTSA Directory

Please note if a parent completed the Family File prior to August 10th, the information

entered will be attached to the 2019-2020 school year and the Family File will be considered incomplete. Also, parents new to HCPSS in 2020-2021 will not have access to their children in HCPSS Connect until August 10th.

Please contact us if you have any questions.

Principal, Mrs. Carol DeBord carol_debord@hcpss.org

Assistant Principal, Mrs. Jennifer Zinn jennifer_zinn@hcpss.org

Principal's Secretary, Mrs. Jennifer Young jennifer_young@hcpss.org

Teachers' Secretary (Registration) Mrs. Christie Shumaker
christina_shumaker@hcpss.org

Teachers' Secretary Mrs. Cindie Natoli cindie_natoli@hcpss.org

Counselor, Ms. Monica Heinlein monica_heinlein@hcpss.org

Canvas Orientation Video

We recommend that you and your student view the Canvas Orientation videos to help prepare for upcoming virtual learning. There are elementary and a secondary versions. Videos can be found at <https://hcpss.instructure.com/courses/9495>