

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
1/10/2018 11:09:45	01A. ODOR: Unusual or offensive	101	Smelly shoes	x							
1/10/2018 10:08:59	01B. TEMPERATURE: Uncomfortable	Computer center	HVAC promised ?? Wall AC temps in the 80's			56860		1/18/18			
1/10/2018 10:25:34	01B. TEMPERATURE: Uncomfortable	178	Check supply for diffusers by teachers desk-hears unit running all the time- HVAC			56860		1/18/18			
1/10/2018 11:00:57	01B. TEMPERATURE: Uncomfortable	Exterior doors at kitchen	Install weather strip around inside of door			done					
1/10/2018 9:36:49	03. FOOD: Unsealed, left in room, dirty lunch boxes	C06	Food in cabinet not in hard container	x							
1/10/2018 9:28:13	04: VENTS: Dirty, obstructed (Wall, Ceiling)	106			x	56742		1/18/18			
1/10/2018 9:31:18	04: VENTS: Dirty, obstructed (Wall, Ceiling)	108			x	56742		1/18/18			
1/10/2018 9:31:58	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C10	Clean return ceiling vent -custodial		x	56742		1/18/18			
1/10/2018 9:32:42	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C09	Hvac check return vent closed		x	56742		1/18/18			
1/10/2018 9:33:06	04: VENTS: Dirty, obstructed (Wall, Ceiling)	108			x	56742		1/18/18			
1/10/2018 9:34:45	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C07	Hvac check return vent closed		x	56742		1/18/18			
1/10/2018 9:40:49	04: VENTS: Dirty, obstructed (Wall, Ceiling)	110			x	56742		1/18/18			
1/10/2018 9:51:43	04: VENTS: Dirty, obstructed (Wall, Ceiling)	130	Clean vent-hvac		x	56742		1/18/18			
1/10/2018 9:52:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	115			x	56742		1/18/18			
1/10/2018 9:58:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	117			x	56742		1/18/18			
1/10/2018 10:10:20	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Pod 4 storage	Clean vent - custodial		x						
1/10/2018 10:17:23	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Pod 2 Storage			x						
1/10/2018 10:27:28	04: VENTS: Dirty, obstructed (Wall, Ceiling)	179	HVAC clean wall return vent		x						

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1/10/2018 10:34:01	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Pod 5 storage	Custodial clean vent		x						
1/10/2018 10:46:54	04: VENTS: Dirty, obstructed (Wall, Ceiling)	B08	Vents		x						
1/10/2018 10:56:53	04: VENTS: Dirty, obstructed (Wall, Ceiling)	PTA	Custodial clean vent		x						
1/10/2018 11:00:25	04: VENTS: Dirty, obstructed (Wall, Ceiling)	155			x						
1/10/2018 11:07:24	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafeteria	HVAC clean high vent		x						
1/10/2018 11:12:08	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Women restroom at office	HVAC clean vent		x						
1/10/2018 9:33:22	06: CLEANLINESS: Dust, trash	108		x							
1/10/2018 9:33:32	06: CLEANLINESS: Dust, trash	C9	Dusty	x							
1/10/2018 9:34:12	06: CLEANLINESS: Dust, trash	108	Dirty floors	x							
1/10/2018 9:40:19	06: CLEANLINESS: Dust, trash	111	Dirty tables and floors	x							
1/10/2018 9:43:38	06: CLEANLINESS: Dust, trash	114	Food on wall by trash can	x							
1/10/2018 9:58:56	06: CLEANLINESS: Dust, trash	117		x							
1/10/2018 10:05:25	06: CLEANLINESS: Dust, trash	143	High dusting and tables need cleaned	x							
1/10/2018 10:11:47	06: CLEANLINESS: Dust, trash	142	Dusting	x							
1/10/2018 10:13:52	06: CLEANLINESS: Dust, trash	141	High dusting. Light bulbs. Clean sinks	x							
1/10/2018 10:20:59	06: CLEANLINESS: Dust, trash	137	Dust	x							
1/10/2018 10:26:43	06: CLEANLINESS: Dust, trash	179	Clean sink area	x							
1/10/2018 10:31:16	06: CLEANLINESS: Dust, trash	131	Sinks. Light bulbs.	x							
1/10/2018 10:41:02	06: CLEANLINESS: Dust, trash	146	Light bulbs. Sink. Floors.	x							
1/10/2018 10:48:59	06: CLEANLINESS: Dust, trash	150	Light bulbs. Cleanliness	x							
1/10/2018 10:58:38	06: CLEANLINESS: Dust, trash	152	Floors sinks Counters	x							
1/10/2018 11:03:43	06: CLEANLINESS: Dust, trash	104	Closet light. Cleaning. Rusty trash cans.	x							
1/10/2018 9:28:07	08: CEILING TILES: Stained, broken, holes, painted	Hall at c10	Reset tile in grid - custodial	x							

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1/10/2018 9:28:45	08: CEILING TILES: Stained, broken, holes, painted	Hall at c10/exit door	Stained cut tile	x		56869		1/18/18			
1/10/2018 9:35:06	08: CEILING TILES: Stained, broken, holes, painted	107	Speaker tile	x		56869		1/18/18			
1/10/2018 9:39:05	08: CEILING TILES: Stained, broken, holes, painted	111	Abov table area	x		56869		1/18/18			
1/10/2018 9:45:01	08: CEILING TILES: Stained, broken, holes, painted	West wing Hall	Reset tile and one cut tile	x		56869		1/18/18			
1/10/2018 9:45:13	08: CEILING TILES: Stained, broken, holes, painted	Hallway outside staff bathrooms	Left of men's room	x		56869		1/18/18			
1/10/2018 9:48:35	08: CEILING TILES: Stained, broken, holes, painted	130	Stain tile with sprinkler head			56869		1/18/18			
1/10/2018 9:52:04	08: CEILING TILES: Stained, broken, holes, painted	115	Track lighting but is a full tile.	x		56869		1/18/18			
1/10/2018 9:53:58	08: CEILING TILES: Stained, broken, holes, painted	130	Cut tile stain			56869		1/18/18			
1/10/2018 9:59:12	08: CEILING TILES: Stained, broken, holes, painted	129	Stain tile with sprinkler head			56869		1/18/18			
1/10/2018 10:00:54	08: CEILING TILES: Stained, broken, holes, painted	Media	Full Stained tile	x		56869		1/18/18			
1/10/2018 10:03:45	08: CEILING TILES: Stained, broken, holes, painted	Media production	Full Stain tile	x		56869		1/18/18			
1/10/2018 10:06:31	08: CEILING TILES: Stained, broken, holes, painted	Media equipment	Custodial reset tiles	x		56869		1/18/18			
1/10/2018 10:07:29	08: CEILING TILES: Stained, broken, holes, painted	140	Replace dusty tiles and cracked tile around sprinkler head			56869		1/18/18			
1/10/2018 10:11:22	08: CEILING TILES: Stained, broken, holes, painted	142	Full tiles	x							
1/10/2018 10:23:01	08: CEILING TILES: Stained, broken, holes, painted	178	Reset tile - custodial	x							
1/10/2018 10:24:52	08: CEILING TILES: Stained, broken, holes, painted	135	Full tile	x		56869		1/18/18			
1/10/2018 10:28:57	08: CEILING TILES: Stained, broken, holes, painted	173	Replace broken cut tile-carpentry			56869		1/18/18			
1/10/2018 10:29:27	08: CEILING TILES: Stained, broken, holes, painted	173	Custodial reset tile	x		56869		1/18/18			
1/10/2018 10:33:08	08: CEILING TILES: Stained, broken, holes, painted	159	Cut tile			56869		1/18/18			

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1/10/2018 10:36:08	08: CEILING TILES: Stained, broken, holes, painted	134	High dusting. Light bulbs. Dirty floors.	x		56869		1/18/18			
1/10/2018 11:01:15	08: CEILING TILES: Stained, broken, holes, painted	155	Tile in closet falling. Full tile	x		56869		1/18/18			
1/10/2018 11:06:21	08: CEILING TILES: Stained, broken, holes, painted	Chair storage	Custodial reset ceiling tile	x		56869		1/18/18			
1/10/2018 11:39:33	08: CEILING TILES: Stained, broken, holes, painted	170	Water stain at sprinkler head			56869		1/18/18			
1/10/2018 11:38:14	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	168	Window, need to install weather stripping on inside of door			56948		1/18/18			
1/10/2018 9:46:59	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Pod five	Plan to keep curtains clean	x							
1/10/2018 9:55:45	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	127	Cloth - plan to keep clean	x							
1/10/2018 10:25:31	36. WATER: Standing/stagnant pools	141	Light bulbs	x							
1/10/2018 9:30:02		Staff bath off the office	Wall dirty under soap. Needs repair.	x							
1/10/2018 9:37:26		C06	Condensation on exterior window-			56530		1/19/18			
1/10/2018 9:42:25		Lounge hallway	High dusting and dirty floors	x							
1/10/2018 9:45:49		Hallway outside staff bathrooms	Bugs in lights	x							
1/10/2018 9:47:24		Staff ladies bathroom	Light bulb. Soap dispenser cover. Plunger without container.	x							
1/10/2018 9:48:29		Men's bathroom	Plunger without holder	x							
1/10/2018 9:56:06		Women's staff bathroom	Ring around sprinkler head missing. Check cracked ceiling.	x							
1/10/2018 9:57:27		117	Wipe down computer tables	x							
1/10/2018 10:03:44		Pod 1 boys br	Plunger without container	x							
1/10/2018 10:08:36		144	Settlement crack in wall					1/18/18			
1/10/2018 10:11:00		Girls restroom at pod 4	One sink not turned on			57021		1/19/18			
1/10/2018 10:12:30		Boys at pod four	Low water pressure on one sink			57026		1/19/18			
1/10/2018 10:19:19		138	Light bulbs	x							

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1/10/2018 10:19:49		176	Place weather strip around inside of door			56829		1/17/18			
1/10/2018 10:20:26		Pod 2 team	Light bulbs	x							
1/10/2018 10:21:17		177	Reset tiles - custodial	x							
1/10/2018 10:23:49		135	Settlement crack in wall					1/18/18			
1/10/2018 10:27:08		132	Fabric curtains	x							
1/10/2018 10:30:31		132	Fabric curtains	x							
1/10/2018 10:45:19		147	Light bulbs.	x							
1/10/2018 10:45:50		B07	Light bulbs	x							
1/10/2018 10:46:23		B08	Light bulbs	x							
1/10/2018 10:54:12		156	Gym mats need wiped down	x							
1/10/2018 10:57:26		152	Replace rusty vent	x							
1/10/2018 11:02:02		153	Light bulbs. Closet should be able to pass through	x							
1/10/2018 11:06:14		104	Bathroom paper towel dispense replace or fix	x							
1/10/2018 11:41:38		170	Weather stripping on inside of door			56530		1/18/18			